#### **PRIVACY NOTICE**

FIFI4MARINE B.V. processes your personal data carefully, ensuring appropriate security and confidentiality of your data. We feel that it is important that you trust our organisation. That is why we want to do everything possible to protect your privacy. The rules regarding the protection of your privacy are set out in the General Data Protection Regulation, whereas the Dutch Data Protection Agency has been designated to supervise compliance with the law. FIFI4MARINE B.V. acts within the statutory framework.

# Structure of the privacy notice

In this document, it is explained what personal data we process and for what purposes we process them. It is also explained for what services we process the data and on what legal basis we are allowed to process them. The sharing of data with other parties is dealt with, as well as the processing of personal data outside the EU. The protection of personal data is discussed, together with the retention periods. Finally, a section has been added on the rights that you have and the possibility to submit a complaint or to contact FIFI4MARINE B.V..

#### Who is the controller?

FIFI4MARINE B.V., with its corporate seat in De Factorij 34, 1689 AL Zwaag the Netherlands is the controller with regard to the processing of personal data.

### What are personal data?

Personal data are all data that can be traced back to individual persons. Examples are your name, address, phone number and account number, just like photographs and biometric data.

## Are you obliged to provide personal data?

Sometimes we are under a statutory obligation to retain or provide your personal data. In many cases, it is necessary to use certain personal data in order to be able to provide you with the service or product that you purchase from us. In that case, the use of your data is necessary to be able to perform the contract or to enter into the contract.

In these cases, you are obliged to provide us with data because otherwise, we cannot comply with our statutory and/or contractual obligations.

# Data collected by others?

FIFI4MARINE B.V. does not collect data originating from third parties.

## For what purpose do we use your data?

We use the personal data mentioned above for the purposes mentioned below:

#### What is the legal basis for the processing of your data?

Legal basis	Explanation
Consent	For some additional products and services, we
	ask your explicit consent before we collect
	more personal data. This consent is requested
	through e-mail. FIFI4MARINE B.V. keeps this
	consent for registration purposes.
	You may always withdraw your consent by e-
	mail.

Contract	FIFI4MARINE B.V. uses a contract for providing a product. Before this contract is formed, a customer is entered into our CRM system, this will be regarded as the pre-contractual phase. The legal basis also applies to the pre-contractual phase.
Statutory obligation	FIFI4MARINE B.V. also collects personal data in order to be able to comply with its statutory obligations.

### Existence of automated individual decision-making

FIFI4MARINE B.V. does not use automated individual decision-making, because this is not necessary for the provision of our services. This means, for instance, that FIFI4MARINE B.V. does not use your data for profiling purposes.

### Do we share your data with other parties?

We do not provide your data, whether personal or not, to other parties unless this is necessary to perform a contract or to comply with a statutory obligation.

## Are your data transferred to a country outside the EU?

As a starting point, FIFI4MARINE B.V. only processes personal data within the EU. Since the GDPR applies within the EU, in principle an appropriate security level can be guaranteed at all times.

#### How do we protect your data?

Because the protection of personal data is very important, FIFI4MARINE B.V. ensures that appropriate technical and organisational measures are taken so that the personal data cannot be misused or end up in the hands of the wrong person. We make sure that when we transfer your personal data to other organisations such as the processors, these organisations apply the same standards.

### How long do we retain your data?

We retain your data no longer than necessary to achieve the purposes mentioned in this privacy notice.

#### What rights do you have?

FIFI4MARINE B.V. feels that it is important that you are able to properly exercise the rights that you have under the law. That is why it is very ease to contact us using our website. You may exercise the following rights:

- The right of access: you have the right to access the personal data that we have collected concerning you.
- The right to rectification: if the personal data that we process are incorrect, you are entitled to have them corrected.
- The right to erasure: if we no longer need your personal data for the purpose for which we collected them, you have the right to ask us to erase them. There are a number of exceptions to this, such as our obligation to retain certain data for <the tax authorities, for instance>.
- The right to restriction of processing: during the period in which we determine if
  your data must be rectified, if the data processing is lawful or unlawful, if data
  must be erased or if you have submitted an objection against the processing, you
  have the right to apply for a restriction of processing.

- The right to data portability: at your request, we must transfer all your personal
  data that we have to you or to another organisation of your choice. You may only
  exercise this right if the data are processed on the basis of consent or contract.
- The right to object: In the event of direct marketing, you will always have the right to object.

# Submission of a complaint to the competent authority: Dutch Data Protection Agency

FIFI4MARINE B.V. feels that it is important to have satisfied customers. Even if we do everything in our power to make that happen, you may still be dissatisfied. It is possible to submit a complaint to the Dutch Data Protection Act, if the protection of personal data is concerned. Complaints can be submitted using the following link:

https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons

# How can you contact us?

If you have any questions, a complaint or an observation, please contact us at <a href="mailto:info@fifi4marine.com">info@fifi4marine.com</a> or call +31 229 - 300090